

Ferndale School District No. 502
School Board Regular Meeting October 25, 2016
Generated by Tammy Bengen

Members present: Kevin Erickson, Hugh Foulke, Andrew McLaurin, Lee Anne Riddle, Candice Wilson, Ben Bagley and Jeremy Knapp

Meeting called to order at 7:00 PM

1. CALL TO ORDER

Information: 1.01 Call To Order

Dr. Erickson called the meeting to order and welcomed audience members. There were 27 audience members present. The meeting was held at the Vista Middle School Library, 6051 Vista Drive, Ferndale, Washington.

Present from the administration were Superintendent Linda Quinn, Assistant Superintendent for Business & Support Services Mark Deebach, Assistant Superintendent for Teaching & Learning Scott Brittain, Executive Director of Human Resources Paul Douglas, and Executive Director of Teaching and Learning Mark Hall.

2. COMMUNICATIONS

Information: 2.01 Meet and Greet

A member of the school board was available from 6:30-7:00 p.m. to meet and greet audience members.

Information: 2.02 Recite Pledge of Allegiance

At this time, the Pledge of Allegiance was recited.

Information: 2.03 Public Comment

Dr. Erickson welcomed the Ferndale High School FFA Team and Coaches to the meeting. The board recognized the team's accomplishment of placing fifth in the nation at the recently held national conference in Indianapolis, Indiana. FFA Team members are Jadyn Denham, Ryan England, Elain Ding, Alexis Kudsk, Fidelina (Maggie) Ortez and Kailey Robertson. They, along with advisors Tony Torretta and Lisa Abbott talked about their experience at the competition. In addition to the competition, the team was able to take in the sites of Nashville, Churchill Downs, Indy 500 Speedway and Clairborne Stables.

The team presented photographs to Dr. Erickson for his support and Kulshan Veterinary Clinic's support to the team.

Mr. Torretta conveyed that the members of this team are phenomenal individuals. They have worked very hard during the past two years to get to where they are today. He thanked the school board for its support of the program.

On behalf of the board, Dr. Erickson congratulated the team. Congratulatory cards were presented to each team member and advisor.

At this time, the board recessed from 7:15 to 7:25 p.m.

The board reconvened at 7:26 p.m.

Dr. Erickson recognized audience members who may have comments.

Mr. Jon Mutchler, City of Ferndale Mayor, spoke. He congratulated the FFA Team. He congratulated Candice Wilson for stepping forward to serve on the school board. He reported that Star Park has been completed and the city has an extra \$20,000 which will be used to build a new restroom facility at the park. He said tomorrow, Ferndale's sister city from Japan will visit Ferndale. He noted there are four openings on the Ferndale Planning Commission. He said the House Halloween Decorating Contest is going on. Dr. Quinn will be a judge for the contest. Lastly, he said his family has adopted two Korean students who attend Ferndale High School.

No other comments were received.

3. CONSENT AGENDA

Ms. Riddle moved to approve the consent agenda as presented. Motion carried unanimously.

Action (Consent): 3.01 Approved Minutes

Approved minutes of the September 12, 2016 Special Meeting, September 15, 2016 Special Meeting and September 27 Regular Meeting as attached hereto and made a part of the minutes.

Action (Consent): 3.02 Authorized Vouchers

Authorized vouchers:

GENERAL FUND

Vouchers 264125, 264126-264129, 264131-264271, 264298-264435 & 264481 in the amount of \$756,352.46

GENERAL FUND PAYROLL

Warrants 506099-506141 dated September 30, 2016 in the amount of \$1,216,982.74; and electronic deposits in the amount of \$2,589,458.59 for a total of \$3,806,441.33. Manual warrant 264124 for \$250.00

A.S.B. FUND

Vouchers 264130, 264272-264297, 264436-264478 & 264482 in the amount of \$87,199.38

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PPT FUND

Vouchers 264479-264480 in the amount of \$325.00

Action (Consent): 3.03 Approved the Hiring of Personnel
Approved the hiring of personnel, per the list attached hereto and made a part of the minutes.

Action (Consent): 3.04 Accepted Resignations
Accepted resignations per the list attached hereto and made a part of the minutes.

Action (Consent): 3.05 Approved Leave of Absence
Authorized a family medical leave of absence for Ferndale High School Assistant Principal Jeremy Vincent for the period November 8-December 6, 2016.

Action (Consent): 3.06 Adopted Resolution No. 11-2016 Canceling Warrants
Adopted Resolution No. 11-2016 canceling General Fund warrants numbered 252864, 252824, 253467, 253646, 253865, 253976, and 257771, ASB Fund warrant numbered 251895, and ASB Imprest Fund warrant 19638, as attached hereto and made part of the minutes.

Action (Consent): 3.07 Authorized Travel
Approved the following travel:

1. Central Elementary School grades four and five students and teachers to attend Camp Killoqua located west of Stanwood, Washington, May 1-3, 2017. Estimated expenses of \$8500 will be paid by the Central PTO, fundraisers and other donations. There will be no cost to the district.

2. Superintendent Linda Quinn to attend The Learning Council Gathering and National Awards Event November 14 and 15, 2016 in Lake Buena Vista, Florida. There is no expense to the district.

Action (Consent): 3.08 Authorized Whatcom Tech Prep Consortium Memorandum of Agreement Between the District, Bellingham Technical College and Whatcom Community College

Authorized the Whatcom Tech Prep Consortium Memorandum of Agreement between the district, Bellingham Technical College and Whatcom Community College, as attached hereto and made a part of the minutes.

Action (Consent): 3.09 Accepted September 2016 Fund Balance Financial Statements
Accepted the Fund Balance Financial Statements for the period ending September 30, 2016, as attached hereto and made part of the minutes.

Action (Consent): 3.10 Adopted Resolution No. 12-2016 Re-establishing the Maintenance and Operations Tax Levy
Adopted Resolution No. 12-2016 Re-establishing the Maintenance and Operations Tax Levy as attached hereto and made a part of the minutes.

4. TEACHING AND LEARNING

Information: 4.01 Presentation of Cascadia Elementary School Improvement Plan
Assistant Superintendent Scott Brittain, Cascadia Elementary School Principal Kellie Larrabee and Cascadia Elementary School Student Support Specialist presented Cascadia's School Improvement Plan.

Ms. Larrabee reviewed goals and strategies. Cascadia is focused on the ABCs: Attendance, Behavior and Classroom Instruction. The school's goals are aligned to district and state goals. She reviewed the demographics of Cascadia and how those impact what strategies are being implemented to teach students.

Ms. Bainbridge spoke to attendance. The district has an initiative to improve attendance. It is aiming for 95% attendance. For Cascadia, it is looking to increase its attendance rate from 93.6% to 95.2%. Cascadia has formed an Attendance Matters Committee to guide its work in this area.

Ms. Bainbridge reported that Cascadia is in its fifth year of PBIS. In addition to PBIS, Cascadia uses SWIS data. The data allows the school to make informed decisions at the school level and individual student level. Looking to improve this year, Cascadia has implemented monthly character traits. Students learn and demonstrate a new trait each month. Cascadia is fortunate to have 10 student teachers this year. They are helping to design a character trait bulletin board each month.

Ms. Larrabee spoke to course work and classroom instruction. Cascadia makes decisions driven by data. The school leadership team reviews the data and identifies and prioritizes challenges. Ten teachers are training in GLAD. Our school improvement document is a living document. It guides Cascadia's work.

Mr. Foulke asked about the Hispanic population. Ms. Bainbridge reported that Cascadia has 100 students who are considered English Language Learners. Of those 100, about 30 have a first language that is not English.

5. BUSINESS

Information: 5.01 No Items
No Items

6. SUPPORT SERVICES

Information: 6.01 No Items
No Items

7. GENERAL

Information: 7.01 Report from Student School Board Member Jeremy Knapp
Student School Board Member Jeremy Knapp reported to the board on Windward High School's student conversation about attendance. Most students agreed that attendance was important for learning. They had a lot of ideas about what causes them to be absent. Students suggested incentives be given for attendance. Also, this year, they do not have their "calm down" space. In the past, that was helpful for some students.

Dr. Quinn said she and Jeremy will schedule the first Friday of each month to meet with the student body. They will advertise the topic for discussion ahead of time.

Ms. Riddle expressed her appreciation of how thorough and focused the process is. It's giving students a chance to have a voice. She asked what the board does with this information they are receiving in this regard. Dr. Quinn said the information/ feedback will be considered in our decision making.

Jeremy said the next meeting is scheduled for November 4. The topic for discussion is "closed campus."

Information: 7.02 Report from Washington State School Directors Association Region Meeting

School Board Members Lee Anne Riddle and Jeremy Knapp attended the Washington State School Directors Association's Region Meeting held earlier in October.

Ms. Riddle said WSSDA holds region meetings throughout the state two times per year. She reported that the forest funds which the board and others worked hard to retain are now going away. For Ferndale that means \$80,000 in funding. A couple of years ago, we fought hard to keep the money, but the bill in Olympia "died" last year. We now need to go back and do it all over again to make it permanent.

Jeremy reported one of the topics of the meeting was on mental health counselors. Other districts reported what they were doing in this area. One had a partnership with a mental health group. School counselors were able to refer students to a mental health professional in this group.

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Information: 7.03 Revision of School Board Policies and Procedures (First Reading)

School board members reviewed the following policies and procedures. The policies and procedures will be scheduled for final consideration by the board at its November regular meeting.

Board Policy 1110 Election

Board Policy 1114 Board Member Resignation and Vacancy

Board Policy 1610 Conflicts of Interest

Administrative Procedures 1110 Candidate Orientation

Administrative Procedures 1114 Member Resignation and Vacancy

There was discussion about policy 1610, Conflicts of Interest. Specifically, what the definition would be of "close relation." The school board asked that the superintendent consult with Washington State School Directors' Association about how this should be worded in the policy. Dr. Quinn will do so and report back to the board in November.

Information: 7.04 Our Diverse Community

Dr. Quinn reported the Multicultural Advisory Committee is planning a Community Culture Fair for next spring. Mr. Hall added that all community members and students would be asked to participate and share their background and culture. The fair is scheduled for March 24 at Horizon Middle School. It will be four hours in length and have a host of activities for people of all ages. It will be a time to celebrate the strength of diversity in our community.

Information: 7.05 Superintendent and School Board Members Sharing

At this time, the superintendent and school board members shared informational items.

Dr. Erickson asked if there was a report on Green Hornet. Mr. Deebach reported that the Emergency Drill Green Hornet was a success. The district identified areas that need work, but overall the big things we did extremely well. Next Monday, a meeting will be held where all the involved agencies will share out reports. Ms. Wilson said she followed the drill through the internet. She was impressed how well it was organized. The little feedback she received from people was that people were well informed about the drill.

Ben Bagley reported that generally student morale is up at Ferndale High School. Things are going well. The attendance policy has been implemented and is going well. He formally invited everyone to the high school's Veteran's Day Assembly which is scheduled for Thursday, November 10 at 9:00 a.m.

Ms. Riddle reported she attended a performance "What About Those Promises" about the Point Elliot Treaty signing. She said Candice Wilson was part of the cast. Candice was fabulous. It would be good to consider providing the performance for our teachers and students at some point.

Dr. Erickson brought up scheduling board study sessions for November. Since the board will attend the annual WSSDA Conference—making two presentations at breakout sessions, it was decided the board would not hold a study session in November.

Information: 7.06 Public Comment

Dr. Erickson recognized audience members who may have comments.

No comments were received.

8. EXECUTIVE SESSION

Information: 8.01

At 9:06 p.m., the board convened into Executive Session for approximately 30 minutes to discuss a personnel matter, performance of an employee. Dr. Erickson stated that no action would be taken during the session. He did note that following the session, the board would reconvene into open session and take action on a personnel item.

At 9:23 p.m, the board reconvened into open session and took the following action.

9. HUMAN RESOURCES

Action: 9.01 Termination of Employees

Executive Director for Human Resources Dr. Paul Douglas presented the matter of terminating the employment of two district staff members.

Andrew McLaurin moved to terminate the employment of John Bell and Rachel Kinley effective immediately.

Final Resolution: Motion Carries

Yea: Kevin Erickson, Hugh Foulke, Andrew McLaurin, Lee Anne Riddle, Candice Wilson

Meeting adjourned at 9:23 p.m.

Board President

Board Secretary