

Ferndale School District No. 502
School Board Regular Meeting November 29, 2016
Generated by Tammy Bengen

Members present: Kevin Erickson, Hugh Foulke, Andrew McLaurin, Lee Anne Riddle, Candice Wilson, Jeremy Knapp, Ben Bagley

Meeting called to order at 7:00 PM

1. CALL TO ORDER

Information: 1.01 Call To Order

Dr. Erickson called the meeting to order at 7:00 p.m. and welcomed audience members. The meeting was held at the Vista Middle School Library, 6051 Vista Drive, Ferndale. There were 22 audience members present.

Present from the administration were Superintendent Linda Quinn, Assistant Superintendent for Business & Support Services Mark Deebach, Assistant Superintendent for Teaching & Learning Scott Brittain, Executive Director of Human Resources Paul Douglas, Executive Director for Student Services Jill Iwasaki and Executive Director of Teaching and Learning Mark Hall.

2. COMMUNICATIONS

Information: 2.01 Meet and Greet

A school board member was available from 6:30-7:00 p.m. to meet and greet audience members.

Information: 2.02 Recited Pledge of Allegiance

At this time, the Pledge of Allegiance was recited.

Information: 2.03 Western Washington University Student Project (Rescheduled)

Please note: This matter was rescheduled to a later date.

A team of Western Washington University students has been working with the district on a Community Engagement Team Project focused on one of the district's ABCs—Attendance. The project is part of the students' Communication Studies curriculum. It is designed to help students develop personally and professionally, and enhances their organizational, interpersonal and professional community skills.

Information: 2.04 Repercussions from and Responses to the National Election in the Ferndale School District

Superintendent Quinn provided a report on the repercussions from and responses to the national election in the Ferndale School District. She stated she sent a letter to staff that was also posted to the the district's website and Facebook page. She reported the district has experienced some isolated cases of name calling and other messages that violate our values. The district has taken action with regard to these cases. The district is making sure to that all students know that Ferndale School District is a safe place for all of them. She noted that a meeting will be held Monday, December 5 for Hispanic families in the district to help families who are experiencing stress. This is a non-political meeting. Dr. Quinn said these district activities align with what we are already doing to ensure student safety and civility: Capturing Kids Hearts, PBIS, secondary advisory classes and much more.

Ms. Wilson said she appreciate the district being proactive about the situation. She said this is an educational opportunity that allows us to share growing experiences as we afford opportunities to listen to one another. It's our duty and responsibility to minimize bullying. We are in this together.

Information: 2.05 Public Comment

Dr. Erickson recognized audience members who may have comments.

Jon Mutchler, City of Ferndale Mayor, addressed the board. He expressed congratulations to the Golden Eagle Football Team for a great season and making us proud. He said one of the highlights of the Sister City visit was spending half a day at Cascadia Elementary School. He thanked the district for providing that opportunity. He noted that on Friday, Santa Claus is showing up at Centennial Park, 5:00 p.m. Another gathering will be held for retiring police Chief Knapp on December 12, noon at the Pioneer Park Pavilion. In addition, on December 12, finalists for the chief of police position will be introduced to the public at the Pavilion from 6:30-8:30 p.m. Last, Mayor Mutchler said the city was awarded the Peace Building Award for Star Park. Ferndale School District was a huge help in building the park.

No other comments were received.

3. CONSENT AGENDA

Action (Consent): 3.01 Approved Minutes

Approved minutes of the School Board Special Meeting of October 10, 2016 and School Board Regular meeting of October 25, 2016, as attached hereto and made a part of the minutes.

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Action (Consent): 3.02 Authorized Vouchers
Authorized vouchers:

GENERAL FUND

Vouchers 264484-264613, 264650, 264651-264833, 264898 and manual warrant 264483 in the amount of \$760,238.83

GENERAL FUND PAYROLL

Warrants 506142-506183 dated October 31, 2016 in the amount of \$1,271,276.34; and electronic deposits in the amount of \$2,675,962.71 for a total of \$3,947,239.05.

CAPITAL PROJECTS FUND

Voucher 264614 in the amount of \$1,100.00

A.S.B. FUND

Vouchers 264615-264647, 264834-264895 & 264899 in the amount of \$68,520.76

PPT FUND

Vouchers 264648-264649 & 264896-264897 in the amount of \$326.51

Action (Consent): 3.03 Approved Hiring of Personnel
Approved the hiring of personnel, per the list attached hereto and made a part of the minutes.

Action (Consent): 3.04 Authorized Leave of Absences
Approved leave of absences, per the list attached hereto and made a part of the minutes.

Action (Consent): 3.05 Accepted Resignations and Retirements
Accepted resignations and retirements, per the list attached hereto and made a part of the minutes.

Action (Consent): 3.06 Authorized Personal Services and Supplemental Contracts
Approved personal services and supplemental contracts for November 2016, per the list attached hereto and made a part of the minutes.

Action (Consent): 3.07 Accepted October 2016 Fund Balance Financial Statements
Accepted the Fund Balance Financial Statements for the period ending October 31, 2016, as attached hereto and made part of the minutes.

Action (Consent): 3.08 Authorized Travel
Authorized travel for

1. Ferndale High School Wrestling Team Coaches Caleb Schlack and Bobby Jones, and eight wrestling team members to participate in the Pacific Coach Tournament in Vancouver, Washington December 28 and 29, 2016. Estimated expenses of \$600 will be paid by the Ferndale High School ASB Wrestling budget.
2. Ferndale High School Wrestling Team Coaches Caleb Schlack and Bobby Jones, and eight wrestling team members to participate in the Gut Check Wrestling Tournament in Olympia, Washington January 6-7, 2017. Estimated expenses of \$600 will be paid by the Ferndale High School ASB Wrestling budget.
3. Ferndale High School Wrestling Team Coaches Caleb Schlack and Bobby Jones, and eight wrestling team members to participate in the Dream Dual Tournament in Spokane, Washington January 20-21, 2017. Estimated expenses of \$600 will be paid by the Ferndale High School ASB Wrestling budget.
4. Ferndale High School FFA Advisors Tony Torretta, Mitch Davis and Nicole Perry, one chaperone and 30 students to attend the 212/360 Leadership Conference in Grand Mound, Washington February 10-12, 2017. Estimated expenses of \$5,370 will be paid by students, ASB/FFA and CTE budgets.

Action (Consent): 3.09 Certified Minimum Basic Education Requirements
Certified minimum basic education requirements as attached hereto and made a part of meeting minutes.

Action (Consent): 3.10 Adopted Resolution No. 13-2016 Re-Establish the Maintenance and Operations Levy for the General Fund
Adopted Resolution No. 13-2016 Re-Establish the Maintenance and Operations Levy for the General Fund as attached hereto and made a part of the minutes.

4. TEACHING AND LEARNING

Information: 4.01 Report of Horizon Middle School Improvement Plan
Assistant Superintendent Scott Brittain, Horizon Middle School Principal Dr. Faye Britt and Horizon Middle School Assistant Principal Tim Keigley presented Horizon's School Improvement Plan.

Dr. Britt said Horizon SIP is based on the district's work—the ABCs. The data that is looked at tells part of our story. We also look at the quantitative piece. She noted Horizon is seeing significant growth between student cohorts. She reported that PLC groups as a team develop the school's plan. Everybody is responsible for parts of the plan. The plan is displayed in the school's staff room where it is a constant visual reminder of the work that is being done by staff.

Dr. Britt said attendance has been a big focus this year. The goal is to have no more than 15% of our students classified as chronically absent.

In the area of behavior, staff is redesigning its student advisory time. They are looked at "why they do it." They are training teachers in Capturing Kids Hearts.

The other focus is on coursework and classroom instruction. In the area of math, their goal is to increase by 10% the number of students passing the SBAC. In the area of English/Language Arts their goal is to increase by 10% the number of students passing the SBAC and in the area of science the focus is on how to include informational reading and writing into math.

Mr. Keigley reported they are working to increase the number of students in after school activities. This year, 110 students tried out for basketball. He said he attributes this to Director of Athletics Eric Tripp who is stressing the student-athlete connection.

Information: 4.02 Report on Athletics and Activities

Assistant Superintendent Scott Brittain and Director of Athletics & Activities Eric Tripp presented information about athletics and activities in the district. Mr. Tripp presented a Powerpoint presentation to the board. His philosophy is "Coach with Pride—Play with Pride!" He reviewed Eagle Pride: Perseverance, Respect, Integrity, Dedication and Excellence. He is teaching his coaches the 3 Dimensional Pyramid. He believes in open lines of communication between the coach-player, the coach-parent and the parent-coach-athletic director. He talked about program development for middle school/C-Team players, junior varsity players and varsity players. He provided a recap of fall sports. He said 316 students were involved in fall sports this year. Lastly, he showed a video in which senior football players picked a staff member or teacher who was a motivator for them. Staff got to wear the student's jersey for a day in school.

Ms. Riddle said she appreciated how Mr. Tripp is approaching how coaches are coaching the whole child. Dr. Erickson said he likes the continuity in making connections between academics and athletics.

5. HUMAN RESOURCES

Information: 5.01 No Items

6. BUSINESS

Action: 6.01 Declared Equipment, Materials, and Books Surplus

Mr. Deebach presented the matter of declaring property items surplus.
Candice Wilson moved to declare equipment, materials, and books surplus as attached hereto and made a part of the minutes.
Final Resolution: Motion Carries
Yea: Kevin Erickson, Hugh Foulke, Andrew McLaurin, Lee Anne Riddle, Candice Wilson

7. SUPPORT SERVICES

Information: 7.01 No Items

8. GENERAL

Action: 8.01 Revised and Adopted Board Policies and Procedures

At its October 2016 meeting, the school board reviewed the following policies and procedures. The policies and procedures are now before the board for final consideration.

Board Policy 1110 Election
Board Policy 1114 Board Member Resignation and Vacancy
Board Policy 1610 Conflicts of Interest
Administrative Procedures 1110 Candidate Orientation
Administrative Procedures 1114 Member Resignation and Vacancy

At the board's October meeting, they also requested the superintendent to consult with the Washington State School Directors' Association about language stated in Board Policy 1610, Conflicts of Interest. Specifically, reference to spouse, dependent and close relation. WSSDA was contacted for an opinion. Dr. Quinn reported that WSSDA advised the inclusion of the reference to spouse, dependent or close relation. They did not advise defining "close relation" at this time because it will be dependent on each circumstance as it arises.

Andrew McLaurin moved to revise and adopt school board policies and procedures as attached hereto and made a part of the minutes.
Final Resolution: Motion Carries
Yea: Kevin Erickson, Hugh Foulke, Andrew McLaurin, Lee Anne Riddle, Candice Wilson

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Information: 8.02 Report from the Washington State School Directors Association's Conference

Superintendent Quinn and school board members reported on their attendance at the Washington State School Directors Association's Conference.

Dr. Quinn reported the all day pre-session on Wednesday, Coherent Governance with Randy Quinn and Linda Dawson, was very useful. There were a lot of good ideas. One was planning a year-long calendar. It clarified the roles of the superintendent and school board.

Dr. Erickson said a highlight was having the opportunity as a board to present some of the things we are doing in the district: work of the Ferndale Community Coalition (FCC) and Native American Student Program. It was exciting to hear the positive responses from people that they could do also see doing the same things in their districts. Dr. Quinn reported that 90 people came to FCC session. It received great reviews. Thirty-five people attended the session about Native American programs.

Mr. Bagley said a big focus of the conference was to remind and advise school board members about the role of social media and technology in education. The focus was on how to embrace social media. His only criticism of the session, was that more student points of views were not presented.

Mr. Kanpp said he appreciated that people leading the session gave he and Jeremy a lot of time to speak. They were able to talk with them and give their version of the "secret life of teenagers."

Ms. Wilson said the school board boot camp was valuable to learn essentials of serving on a school board. She went to open government training and received her certificate. She said the board and district presented a well organized presentation of what we actually do in our community with the partnerships we have. The Native American Program video celebrated what we do for our native students. She expressed her thanks for that.

Information: 8.03 Student School Board Members Report

Student board members Jeremy Knapp and Ben Bagley reported on activities at their schools.

Ben reported that fall sports went well. The play is also going well. This year, Ferndale High will present "Cinderella." Overall, things are going well at Ferndale High.

Jeremy reported that Windward student body took a look at what having a closed campus would mean to students. With the closing of Green's at the corner, students feel there are fewer options for students to access food choices. Also, students recommended having welcoming, cozy spaces for students.

Information: 8.04 Our Diverse Community

Executive Director for Student Services Jill Iwasaki report on October Disability Month activities. Principals incorporated activities into their assemblies and morning announcements. They challenged teachers to "see the person first." Districtwide, articles were placed on the website and Facebook page throughout the month.

Executive Director for Teaching & Learning Mark Hall shared district plans for next spring's culture fair. It will be held March 24. The Multicultural Advisory is hosting the Ferndale Festival of Arts and Culture. Now, recruiting is taking place for people who want to share their culture. It will be about celebrating and learning about each other.

Information: 8.05 Superintendent and School Board Members Sharing

The superintendent and school board members shared informational items.

Mr. Knapp reported that Windward High will hold its Oral History Project again this year. The topic is local government. Anyone interested in participate, may call the school's office to sign up.

Ms. Wilson reported that her husband accepted a job in San Francisco so they will be moving out of state. The timeframe is yet to be determined. She will keep the school board informed.

Information: 8.06 Public Comment

Dr. Erickson recognized audience members who may have comments.

Pat Roegele, Community Member, said she was upset about the district selling books that were part of the surplus lists. She said it's upsetting that Vista's library is no longer a library. That is no okay. She said it now looks like the supreme court instead of a warm inviting library.

9. EXECUTIVE SESSION

Information: 9.01

At 9:06 p.m., the board convened into Executive Session for approximately 30 minutes for the purpose of discussing a litigation matter and performance of an employee matter. Dr. Erickson stated that no action would be taken during or following the session.

At 9:49 p.m., the board reconvened into open session and immediately adjourned.

Board President

Board Secretary

